

Harrington Online Directory/PTA Membership Information for Returning Families

The PTA is working diligently to move our membership and directory online. We have selected My School Anywhere as our program partner. You should have received an email asking you to go online and confirm your information. Each family receives a unique link to their personal information at the bottom of the message. When you receive your link, please follow it and enter your assigned password. You will have a chance to create a new password once you are signed in. If you have already done this in August, you are all set and do not need to do it again. If you have lost or deleted your link, please contact our Membership VP Elaine Ashton at harrington.directory@gmail.com.

1. Click on the **My Account Button**, then **My Family**
2. Confirm Student Information – Be sure to add your child(ren) to their assigned teacher.
3. Confirm Family Information – What is the preferred email address?
4. Display Options – You must **UNCHECK** the two boxes to have your contact information in the Directory online and print versions. This means your contact info will be available to anyone within the school community, so for classmates' parents to set up playdates and birthday parties for example. (We will never share your information with users outside the Lexington school community. There will be no marketing or data mining allowed! So we strongly encourage you to opt in.)
5. Click the **SAVE** button.
6. Click **Our Store** Button for PTA Membership – Click **Go To Secure Store** Button - Please join the Harrington PTA and consider making additional donations to your favorite causes and programs. The PTA sponsors many of your child(ren)'s favorite programs and events. This year all PTA member families will receive access to the online directory as part of their membership. If you would like a paper directory, there will be a nominal charge to cover the printing costs. Be sure to select paper directory if you do want a hard copy.
7. **Shopping Cart** – You can conveniently pay for your membership through our Paypal partnership.

New Families Only!

If you are new to Harrington and not already in our system (you have not received emails from the Harrington PTA), please use the following link to add your contact info into our system. Your selected information will be available to your child's classmates' families, you will have access to our online directory with the option of buying a paper directory, you will receive important notices, and you will stay in touch with what's going on in our school. **Returning families and families that provided contact info in the spring have received a personalized link to confirm their information and should NOT be using the new family link.**

<https://www.myschoolanywhere.com/new-family.a5w?fam=HarringtonElementarySchool62424>

Thank you to everyone for following up on this as quickly as possible. We appreciate your patience as we adapt to the new townwide privacy policy.

Sincerely,

Jennifer Gerfen and Sandy Beebee
Harrington PTA Co-Presidents